



# **Troop 481**

Boys Scouts of America

St. Albert the Great Church  
Burbank, Illinois  
Pathway to Adventure  
Arrowhead District

**Bylaws & Regulations**

# **Boy Scout Aims**

Participating  
citizenship

Growth in moral  
strength and  
character

Development in  
physical, mental,  
emotional fitness

# **Boy Scout Methods**

Ideals

Oath – Law – Motto –  
Slogan

Patrols

Peer groups – elected  
representation – activities

Outdoors

All outdoor programs

Adult Make  
Association

Masculine image – role  
model – example

Personal Growth

Good turn – service  
projects – religious  
emblems

Leadership  
development

Leadership skills and  
practice – citizenship

Uniform

Commitment to aims –  
identity

## **Scout Oath or Promise**

On my honor I will do my best

To do my duty to God

And my country

And to obey the Scout law;

To help other people at all times;

To keep myself

Physically strong,

Mentally awake, and

Morally straight.

## **Scout Law**

A Scout is:

Trustworthy

Loyal

Helpful

Friendly

Courteous

Kind

Obedient

Cheerful

Thrifty

Brave

Clean

Reverent

## **Scout Motto**

Be Prepared

## **Scout Slogan**

Do a Good Turn Daily

## **Outdoor Code**

As an American,

I will do my best to –

Be clean in my  
outdoor manner

Be careful with fire,

Be considerate in the  
outdoors, and

Be conservative-  
minded.

# Age Requirements

1. To become a Boy Scout, a boy must have completed the fifth grade, or have earned the Arrow of Light Award in Cub Scouting, or be 11 years of age but not yet 18 years of age.
2. Upon reaching the age of 18, a Scout is no longer eligible for advancement.
3. After having attained the age of 16, a Scout may become a Junior Assistant Scoutmaster.
4. At age 18, a Scout is considered an adult member and may become an Assistant Scoutmaster.

# Troop meetings

1. From Labor Day through Memorial Day, excluding the month of December, weekly meetings of Troop 481 are held on Thursday evenings from 7:00 8:30 pm in

St. Albert the Great Annex Basement.

2. From Memorial Day through Labor Day, weekly meetings of Troop 481 weekly meetings of Troop 481 are held on Thursday evenings from 7:30 – 9:00 pm in St. Albert the Great Annex basement.
3. The yearly Christmas party is held in December. Traditionally, the troop provides a \$10 gift for each Scout.
4. No meetings are held through the remainder of December.
5. Attendance at troop meetings and functions is taken by the Troop Scribe.
6. Special events and outings may be substituted for regular Troop meetings with prior notice by the Scoutmaster or Assistant Scoutmasters.

7. If there is a problem with discipline at a troop meeting, a parent or designated guardian must be available to pick up the Scout from the meeting (In the event the parents are not available to pick up the Scout, an emergency phone number for a responsible adult must be on record). Persistent or serious discipline problems shall require a parent/guardian to attend troop meetings with the Scout until behavior improves. Outing privileges may also be suspended until behavior improves.

## **Troop Committee**

1. Regular bi-monthly meetings of the Troop Committee are held 7:00 – 9:00 pm. In St. Albert the Great room.
2. Membership of the Troop Committee

- consists of the following: Committee Chairperson, Secretary, Treasurer, Advancement Chairperson, and Other Adult Troop Leaders. The Scoutmaster is not an official part of the Troop Committee, but attends all committee meetings. All parents are also considered committee members and are encouraged to attend Committee meetings.
3. A Troop Treasurer's report will be presented at each Committee meeting.
  4. All major troop expenditures in excess of \$50 must be approved by the Troop Committee, except in the case of an emergency. A paid receipt must be presented for reimbursement.

5. Minutes of the Troop Committee meetings shall be kept up to date, be kept filed by the Troop Secretary, and be distributed to all troop families.
6. The Committee Chairperson presides at the Committee meeting
7. Registration of new committee officers and new committee members shall occur at a scheduled committee meeting as needed, and need not wait until rechartering.
8. Registration fees for committee members shall be paid from the Troop Treasury.
9. Troop rechartering takes place annually per BSA rules. Committee officers and other troop leadership for the upcoming charter year should be decided upon at the committee meeting prior to rechartering. Rechartering fees for committee members shall be paid from the Troop Treasury.
10. For adults to be listed on the troop charter, the adult must have been involved in the troop in way throughout the previous year, and be approved by the committee.
11. A scheduled of troop outings for the year will be determined at the January committee meeting after previous consultation with the scouts at a regular troop meeting.
12. A copy of the year's outing schedule will be distributed to all parents in January. Two-deep adult leadership is required for all outings. At least one of these adults must be a parent/guardian of a scout.

13. Parents will be asked to volunteer to drive and/or to attend at least one outing per calendar year. A sign-up sheet for this purpose will be available in January.
14. Scouts may propose amendments to Troop 481 Bylaws and Regulations through the Patrol Leaders' Council. All proposed amendments will be discussed and approved by the Committee only.
15. The Committee will acknowledge a death in the immediate family of a scout or leader (limited to mother, father, brother, or sister of scout or husband, wife, son, or daughter of leader). A sympathy card will be sent for any other death. The troop shall acknowledge anyone in the troop who is seriously ill or hospitalized.

## **Troop Fees**

1. There will be a troop joining fee of \$25 which covers the Scout's registration with BSA (or transfer fee if he is currently registered with another unit of Scouting), and part of the cost of his troop t-shirt (summer uniform shirt), neckerchief, and slide.
2. In addition, there is a \$60 troop financial obligation due at the end of the annual troop fundraiser. This amount is used to cover the cost of troop outings throughout the year and troop expenses for patches, merit badges, etc. New Scouts do not have to pay the \$60 troop obligation until the troop fundraiser following their joining the group (approximately a 6 – 8 month time period).



3. Monthly dues of \$30 are payable at the first troop meeting of each month (including December). Dues must be paid regardless of attendance at troop meetings. All dues must be current for the Scout to participate in troop outings.
4. At the meeting, dues are paid to and recorded by the Troop Scribe who then turns them over to the Troop Treasurer.
5. There will be a fee of approximately \$13.00 for short weekend campouts to cover the cost of food (The menu and grocery list for each campout is prepared by the Scouts.) This fee is paid when the permission slip is returned at the Thursday meeting immediately preceding the campout.

## **Uniform Requirements**

The Scout and parents must provide the following uniform items (used pants and shirts may be obtained from other Scouts in the troop who have outgrown them):

1. By the second troop meeting – The Official Boy Scout Handbook. The handbook must be present whenever the Scout is in uniform and it must be brought to all troop meetings and outings.

2. By the end of the first 30 days in the troop – the official tan Boy Scout shirt (either long sleeve or shorts sleeve), council shoulder patch (Pathway to Adventure Council), troop numbers (481), and epaulets (Patrol medallion, World Crest, and rank patches are provided by the troop). The Arrow of Light and Parvuli Dei knot are the only insignia which may be transferred from the Cub Scout uniform.
3. By the end of the first 90 days in the troop – the Scout must have the full official Boy Scout uniform which includes the tan shirt, long green Boy Scout pants or shorts, a green web bet (or other Scout belt), troop neckerchief and slide, and Scout socks (knee highs or crew).
4. Uniform pants, belts, socks, neckerchief, and slide need to be worn when the official troop outings (hikes, camps, parades, etc.), for boards of review, meetings with merit badge counselors, courts of honor, unit elections, to the troop Christmas party, and for other special occasions designated by the senior patrol leader with the Scoutmaster’s advice.
5. Troop inspections (to ensure proper wearing of uniforms) are conducted occasionally.
6. The summer uniform (worn at weekly meetings and during outings from Memorial Day to Labor Day) consists of the troop t-shirt (One shirt is provided by the troop. Additional shirts may be purchased by the family.).

7. A merit badge sash is required to display all merit badges earned. See p. 599 in the Boy Scout Handbook – “How to Wear Merit Badges.”
8. Optional uniform items include:
  - Green uniform shorts (highly recommended for summer wear – Scout socks are mandatory when shorts are worn
  - Brag vest to display miscellaneous patched earned
  - A Boy Scout cap
9. All uniform items and handbooks can be purchased through:

*Pathway to Adventure  
Council Scout Store  
1218 West Adams  
Street  
Chicago, IL 60607-  
2802  
312-421-8800*

*Pathway to Adventure  
Scout Store  
811 West Hillgrave  
Avenue  
La Grange, IL 60525  
708-352-3144*

## **Troop Outings**

1. Two deep leadership is the rule for all troop functions and outing. A Scout must never be alone with an adult. If two adults cannot attend, outings or activities will be canceled.
2. Scouts must always select a buddy for outings, campouts, and merit badge counseling sessions.
3. Permission slips are required for attendance at all outings. Permission slips must be returned to the Scoutmaster or Assistant Scoutmaster on the Thursday immediately preceding the outing. A sample permission slip is attached to these Bylaws.

4. Participation of parent/guardians on each outing is strongly encouraged. For the good of the troop, drivers and adult supervision are needed for outings. Inadequate adult supervision will necessitate cancellation of outings.
5. A checklist with items needed for campouts is attached to these Bylaws. All great should be marked with the Scout's name.
6. If there is a problem with discipline at troop outings, a parent or designated guardian must be available to pick up the Scout from the outing (even if the outing is out of town. An emergency phone number for a responsible adult must be on record, in the event the parents are not available.). Persistent or serious discipline problems shall require a parent/guardian to attend troop outings with the Scout. Outing privileges may also be suspended until behavior improves.
7. If there is an emergency, a parent or designated guardian must be available to pick up the Scout from the outing (even if the outing is out of town).

## **Long-Term Resident Summer Camp**

1. Long-term resident summer camp with the troop (Owasippe – White Hall, MI or other camp as decided upon by troop), Scouts are strongly encouraged to earn two (2) merit badges and advance one (1) rank. Eagle Scouts must continue to show Scout spirit by participation in troop outings and activities.

2. Payment for long-term summer camp is the responsibility of the Scout. The troop may provide the opportunity to earn the fee through participation in the annual troop fundraiser. First year Scouts who have not had the opportunity to participate in the fundraiser may attend by paying the fee themselves.
3. The Scout should bring no more than \$20 - \$25 in cash to summer camp for miscellaneous expense, Cash (preferably in singles) must be placed in a sealed envelope marked with the Scout's name and the amount. Money will be held for the Scout at camp in the troop bank. Scouts will be given the money as needed. If the boy wishes to purchase a camp t-shirt or sweatshirt, extra money should be earmarked for that purpose.
4. Completed medical forms, *signed by the parent and doctor*, are required for attendance at long-term resident summer camp. Medical forms must be in the hands of the Scoutmaster or his designated leader prior to any Scout leaving for summer camp.

## **Troop Advancements**

1. All troop awards will be handled by the Advancement Chairperson and award patches, badges, etc. will be provided by the troop.
2. New Scouts must achieve the rank of Scout by the end of the first 60 days after joining the troop.

3. It is recommended and highly encouraged that Scouts achieve the rank of First Class by the end of the first year in Boy Scouting.
4. Parents/Guardians are encouraged to look through the Boy Scout Handbook to become familiar with what their Scouts will be doing in Scouting.
5. Scouts will not be allowed to start fires until the Firem'n Chit is earned. Scouts will not be allowed to use a knife or ax until the Totin' Chip is earned. These privileges may be rescinded per BSA Handbook. Parents/Guardians will be advised when these privileges are earned or rescinded, and the parents/guardians will decide if their Scout will be allowed to use the privileges. Carrying a knife or fire-starting materials is up to the discretion of the parents/guardians.
6. Boards of review will be scheduled as required.
7. When a Scouts achieves the rank of Eagle, the troop will purchase the Eagle bolo or Eagle scarf/slide and will give a gift valued at \$50.

## **Troop Leadership**

1. In assigning Scouts to patrols, older and younger Scouts will be mixed together. This provides leadership and inspiration to the younger Scouts.
2. The Senior Patrol Leader must be a minimum of 13 years of age, a minimum rank of 1<sup>st</sup> class, and must have completed one (1) year of membership in the troop.

3. The Senior Patrol Leader will serve for one (1) year from September through August.
4. The election for Senior Patrol Leader will be announced one (1) week before it is to take place. Nominations for positions will be solicited at that time, and a list of nominees will be submitted to the Scoutmaster for approval.
5. The election will take place the week following the announcement and nominations. If a Scout is unable to attend the election, he should submit a proxy vote to the Scoutmaster. For an election to be valid, two-thirds (2/3) of the active scout membership must vote. The Senior Patrol Leader will be elected by a majority of those scouts voting.
6. The Assistant Senior Patrol Leader will be appointed by the Senior Patrol Leader with the approval of the Scoutmaster.
7. The Patrol Leaders will be elected by the scouts in each Patrol.
8. The Assistant Patrol Leaders will be appointed by the Patrol Leaders with the approval of the Scoutmaster.
9. If the Senior Patrol Leader steps down, or if the Scouts and adult leaders determine he is not doing his job, the Assistant Patrol Leader will fulfill the remaining term. The replacement may run for Senior Patrol Leader himself at the end of the term he is completing.

## **Attachments**

- Sample Permission Slip
- Camping Gear Checklist
- Guide to Placement of Insignia on Uniform Shirt
- Ideal Troop Organization Chart



## Permission Slip

As the parent or legal guardian of \_\_\_\_\_, I hereby give my permission for this child to participate in an outing with \_\_\_\_\_.

Location

**Activity:** \_\_\_\_\_

**Departure Time:** \_\_\_\_\_  
**Return Time:** \_\_\_\_\_

**Date:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

I understand that participation in Scouting activities involves a certain degree of risk. I have carefully considered the risk involved and have given consent for myself or my child to participate in these activities. I understand that participation in these activities is entirely voluntary and requires participants to abide by applicable rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all claims or liability arising out of this participation.

I approve the sharing of the information on this form with BSA volunteers and professionals who need to know of medical situations that might require special consideration for the safe conducting of Scouting activities.

In case of an emergency involving me or my child, I understand that every effort will be made to contact the individual listed as the emergency contact person. In the event that this person cannot be reached, permission is hereby given to the medical provider selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication for me or my child. Medical providers are authorized to disclose to the adult in charge examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.

In case of emergency, I can be reached by phone at \_\_\_\_\_ or \_\_\_\_\_.

If I cannot be reached, please contact \_\_\_\_\_ at \_\_\_\_\_.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent or Guardian)

# Equipment Checklist

## Recommended Equipment

- 1 complete Scout uniform
- Sleeping bag/blankets
- Scout handbook
- Jacket/Sweatshirt
- Poncho/Raincoat
- Mosquito netting
- Underwear (6 pairs)
- Swimsuit
- Water bottle
- Flashlight
- Socks (6 pairs)
- Plate, bowl, cup
- Pencil and notebook
- Shoes (2 pairs)
- Knife, fork, spoon
- Toilet articles
- Boots
- Handkerchief
- Towels
- Sleepwear
- Watch
- Mosquito repellent (non-aerosol)
- Jeans/Shorts
- T-shirts (6 pairs)
- Spending money
- Belt
- Flip flops/Shower shoes
- Pillow

## Optional Equipment

- Extra shorts
- Extra Scout t-shirt
- Neckerchief
- Scout pack
- Scout cook kit
- Scout knife
- Scout compass
- Camera and film
- Bible/Prayer book
- Fishing gear

## Do Not Bring

- Firearms of any kind
- Personal water craft
- Alcohol or illegal drugs
- Paintball guns
- Fireworks
- Boats
- Bikes
- Pets
- Archery equipment
- Aerosol cans
- Video games
- Cell phones

# What to Bring to Camp

- 1 Scout shirt
- 1 pair of Scout pants/shorts
- 1 Scout neckerchief
- 1 pair of Scout socks
- 2 shirts (t-shirt, flannel, etc.)
- 2 pairs of pants/shorts
- 2 pairs of underwear
- Pocketknife (with Totin' Chip Card)
- Flashlight
- Canteen
- Mess kit (plat frying pan, cup, pot)
- 1 vittle kit (knife, fork, spoon)
- Mesh bag for drying plate and vittle kit
- Laundry bag
- Pillow (optional)
- Cot or Air Mattress (optional)
- Jacket/Sweatshirt
- Raingear
- Bug repellent (non-aerosol)
- Compass
- Scout handbook
- 2 pairs of shoes or boots
- Scout cap
- Personal hygiene kit (soap, toothbrush, toothpaste, deodorant, comb, towel, etc.)

### Plan for the Weather

- Winter
  - Gloves
  - Scarves
  - Rubber boots
  - Stocking cap or hood
  - Extra sweatshirt or wool shirt
- Summer
  - Swim trunks
  - Sweat band
  - Shorts
  - Suntan lotion

## CUB SCOUT AND WEBELOS SCOUT UNIFORM INSPECTION SHEET

**General Appearance.** Allow 4 points for each: good posture, clean face and hands, hair combed, neatly dressed, clean fingernails.

**Cap.** Navy blue with gold front panel and Wolf emblem for Cub Scouts; navy blue with light blue front and Webelos emblem for Webelos Scouts. Webelos activity badges are worn on the light blue front panel of the Webelos cap or on the optional Webelos colors, if selected by the pack.

**Neckerchief and Slide.** Triangular. Gold with blue border for Cub Scouts working in Wolf book. Light blue with dark blue border for Cub Scouts working in Bear book. Plaid for Webelos Scouts. For a Webelos Scout it is secured by a Webelos slide. For a Cub Scout it is secured by a Cub Scout slide worn under the open collar.

**Shirt.** Official long- or short-sleeve, blue for Cub Scouts and either blue or tan (optional) for Webelos Scouts. If tan shirt is worn, wear blue shoulder loops on epaulets. Wear with either pants or shorts.

**Belt.** Official blue web belt cut to proper length with Cub Scout or Webelos insignia on buckle. Webelos Scouts wearing optional tan uniform may wear either the blue belt (preferred) and Webelos buckle or olive belt and Webelos buckle. Cub Scout belt loops are worn only on the blue belt.

**Pants/Shorts.** Official, pressed; no cuffs. Blue for Cub Scouts and either blue (with blue shirt) or olive (with tan shirt) for Webelos Scouts.

**Socks.** Dark blue official socks with gold tops. Webelos Scouts wearing optional olive/tan uniform wear official Boy Scout olive socks.

**Shoes.** Leather or canvas, neat and clean.

**Registration.** Current membership card or temporary certificate on person.

**Insignia.** Correct placement: left pocket, 5 points; right pocket, 5 points; left sleeve, 5 points; right sleeve, 5 points.

UNIFORM POINTS

INSIGNIA POINTS

TOTAL POINTS

PERFECT SCORE 100 POINTS



CUB SCOUT



WEBELOS SCOUT

For more information about insignia, see *Insignia Guide*, No. 33066A.

UNIFORM INSPECTION SCORE

Name \_\_\_\_\_

Pack No. \_\_\_\_\_

#34282A

Den \_\_\_\_\_

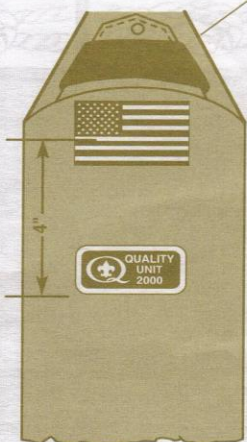


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# MALE LEADER UNIFORM INSPECTION SHEET

## OFFICIAL PLACEMENT OF INSIGNIA

### SHOULDER EPAULETS AND LOOPS



RIGHT SLEEVE



LEFT SLEEVE

The basic rule is neatness. Conduct uniform inspection with common sense. It is not the purpose of the inspection to embarrass anyone.

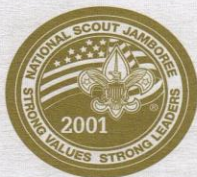
**Right Sleeve.** U.S. flag. Den numeral, if applicable, is worn 2 inches below seam. If appropriate, the most recently earned Quality Unit Award is worn 4 inches below the seam.

**Left Sleeve.** Council emblem, badge of office, and unit numeral, if applicable. Badge of office centered 4 inches below shoulder seam, but if numeral is worn, it is centered below numeral and touching it. The veteran unit bar (25, 50, 55, 60, 65, 70, 75 or 80 years) is positioned above and touching the unit numeral and also touching council emblem.

**Right Pocket.** One jamboree insignia worn above BSA or interpreter strip. Order of the Arrow lodge insignia worn on pocket flap. Temporary insignia worn centered on the pocket. Nameplate is centered above the BSA strip or interpreter strip, if worn. If the Venture or Varsity strip is worn, it is centered above the BSA strip or interpreter strip.

**Left Pocket.** Service stars and medals. Embroidered knots in rows of three. If a medal or embroidered knot is worn, service stars are raised. Badges of rank are not worn by adults. The World Crest is worn centered horizontally over the left pocket and vertically between the left shoulder seam and the top of the pocket.

**Shoulder Epaulets.** Colored shoulder loops identify the area of Scouting: blue, Cub Scouting; red, Boy Scouting (Including Varsity Scout leaders in a troop); blaze (orange), Varsity Scouting; green, Venturing; silver, council and district; gold, national and regional. A Scouter should wear the color shoulder loop of the position in which he is functioning.



RIGHT POCKET

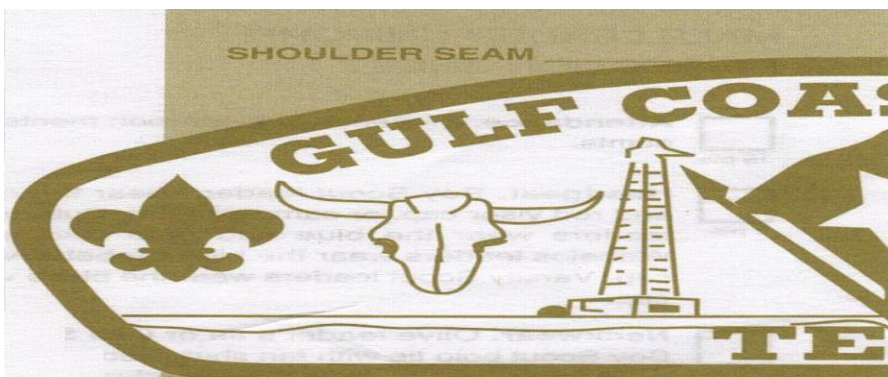


LEFT POCKET



The Scouting Seal is your guarantee of quality, excellence, and performance.

SHOULDER SEAM





# Boy Scout troop organization chart

